

**FY 2010 BUDGET REDUCTIONS - SUMMARY OF ISSUES
BOARD OF FUNERAL DIRECTORS AND EMBALMERS**

ALL NON-GENERAL FUNDS

FY 2010 All Non-General Funds Budget (less Federal Funds) **351,200**

AGENCY REDUCTION TARGET - ALL NON-GENERAL FUNDS (w/o Federal Funds) \$52,700

Fund	Reductions Amount	Percent Reductions
Funeral Directors and Embalmers Board Fund	\$52,680	100.0%
Issue Total	\$52,680	
All Non-General Funds Total as a Percentage of Agency Non-GF Reduction Target		100%

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**FY 2010 BUDGET REDUCTIONS - SUMMARY OF ISSUES
BOARD OF FUNERAL DIRECTORS AND EMBALMERS**

Funeral Directors and Embalmers Fund

FY 2010 All Non-General Funds Budget (less Federal Funds) 351,200

AGENCY REDUCTION TARGET - ALL NON-GENERAL FUNDS (w/o Federal Funds) \$52,700

Priority	Issue Title¹	Reductions Amount
1	Temporary Vacancy	\$30,680
2	Technology Update	\$8,000
3	Rule Writer	\$5,000
4	Rent	\$5,000
5	Travel	\$4,000
	Issue Total	\$52,680
	Fund Total as a Percentage of Non-General Fund Reduction Target	100%

¹ Please complete the attached Description and Impact Statement for each issue.

**STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS**

AZ State Board of Funeral Directors & Embalmers

Issue Title: Temporary Vacancy

Issue Priority: 1

Reduction Amounts:

Funeral Directors and Embalmers Fund: \$30,680

Total: \$30,680

Issue Description and Statement of Effects

Agency fund sweeps totaled nearly \$600,000. As a result, several expenditures were delayed for the following fiscal year due to the decrease in appropriations. With the second wave of fund sweeps which were nearly \$500,000 in additional monies the fund balance was nearly depleted. The next year's forecasts revealed several months of deficit spending as a result of the second wave of sweeps. A fund balance which required nearly ten years to accumulate a sound surplus through fugal means and minimum technology was nearly totally exhausted. As a result, the position of Deputy Chief/Investigator was lost through a temporary reduction in force (RIF). The positions responsibilities included investigations, complaints, and the duties of the Executive Director when not available. This position also created coverage to allow one of the other FTE positions to continue inspecting the two hundred plus funeral homes and crematories throughout the state. Those responsibilities have now been redistributed between the remaining three employees. The inspections of funeral homes and crematories were for all practical purposes eliminated. Only those inspections required for licensing revenue are maintained. A.R.S. 32-1307 (5.)(H.), A.R.S. 32-1383 (C.) and A.R.S. 32-1390 mandating inspections prior to approval by the Board for licenses and inspections once every five years. The Board in the past had been inspecting on an annual basis thereby reducing the number of complaints and further maintaining compliance of Federal Laws such as those required by OSHA and the FTC. If this continues the Board faces the possibility of perhaps losing their partial exemption to the FTC laws due to the fact that are laws and rules are more stringent then the federal laws. The Boards future desires were to

October 9, 2009

accumulate a fund balance and eventually rehire another employee to assist in its mission and goals that have been lost. The role that the Board plays in the States Emergency Response and Recovery Plan (SERRPS) is critical to its role in Fatality Management. The lack of annual inspections plays a major role in assuring that all funeral facilities are operating properly. The reduction in force was a direct result of the sweeps and a necessity to balance a budget at minimum operational levels.

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**STATE OF ARIZONA
FY2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS**

AZ State Board of Funeral Directors and Embalmers

Issue Title: Technology Update

Issue Priority: 2

Reduction Amounts:

Funeral Directors and Embalmers Fund: \$8,000

Total: \$8,000

Issue Description and Statement of Effects

The Board had planned on replacing all desktops and laptops utilized prior to the initial sweep of \$101,000 from appropriated monies. Additionally, the current web site was to be updated along with email addresses. This plan was placed on hold and it appears the badly needed replacements will be placed on hold once again. The current system will either eventually crash or simply become outdated to deal with the demand. The process of completing new applicant's licenses and renewals could be in jeopardy in the near future.

**STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS**

AZ State Board of Funeral Directors and Embalmers

Issue Title: Rule Writer

Issue Priority: 3

Reduction Amounts:

Funeral Directors and Embalmers Fund: \$5,000

Total \$5,000

Issue Description and Statement of Effects

The Board had planned on amending a small remaining portion of its rules. However, the current moratorium precludes any modifications in this area. These monies were to be utilized for the rule writer and any other statutorily amendments. The Board is required to make the changes based upon its submitted Five Year Review Plan.

**STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS**

AZ State Board of Funeral Directors and Embalmers

Issue Title: Rent

Issue Priority: 4

Reduction Amounts:

Funeral Directors and Embalmers Fund: \$5,000

Total \$5,000

Issue Description and Statements of Effects

Currently the amount of rent being paid by the agency is \$18,000. This is predicated upon the rate of \$21.02 per square foot. The agencies within the building located at 1400 W. Washington Suite 230 have discovered through research that buildings located quite near the present location and in much better condition are charging between \$15-\$18 dollars per square foot. The buildings are clean, well kept and provide a much better facility then what the Board is currently paying. I is believed that a savings of at least \$5,000 can be made if this occurs.

October 9, 2009

**STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS**

AZ State Board of Funeral Directors and Embalmers

Issue Title: Travel

Issue Priority: 5

Reduction Amounts:

Funeral Directors and Embalmers Fund: \$4,000

Amount: \$4,000

Issue Description and Statement of Effects

The travel appropriations were primarily utilized for the inspection of funeral homes, crematories and per diem for Board members especially those located in areas such as Yuma, Lake Havasu and Tucson. As stated in issue number one the inspection of funeral homes and crematories are based upon the following statutes: A.R.S. 32-1307 (5.) (H.), A.R.S. 32-1383 (C.) and A.R.S. 32-1390 which require inspections. These inspections not only generate revenue for the Board but serve to protect the safety and welfare of consumers and licensees alike. Additionally, inspections assist in assuring that all facilities are maintained in an appropriate manner to respond if necessary in accordance with the States Emergency Recovery and Response Plan (SEERP). The Board plays an integral role in the Fatality Management Plan and inspections insure that guidelines and facilities are ready when needed. Lastly, Board members travel allowances were discontinued shortly after the initial fund sweeps and have not been reactivated.