

FY 2010 BUDGET REDUCTIONS - SUMMARY OF ISSUES
Board of Chiropractic Examiners

ALL NON-GENERAL FUNDS

FY 2010 All Non-General Funds Budget (less Federal Funds) **476,600**

AGENCY REDUCTION TARGET - ALL NON-GENERAL FUNDS (w/o Federal Funds) **\$71,490**

Fund	Reductions Amount	Percent Reductions
Board of Chiropractic Examiners Fund	\$72,558	101.5%
Issue Total	\$72,558	
All Non-General Funds Total as a Percentage of Agency Non-GF Reduction Target		101%

DRAFT

**FY 2010 BUDGET REDUCTIONS - SUMMARY OF ISSUES
BOARD OF CHIROPRACTIC EXAMINERS**

Board of Chiropractic Examiners Fund

FY 2010 All Non-General Funds Budget (less Federal Funds) 476,600

AGENCY REDUCTION TARGET - ALL NON-GENERAL FUNDS (w/o Federal Funds) \$72,558

Priority	Issue Title¹	Reductions Amount
1	Professional & Outside Services	\$32,500
2	Board Meeting Reduction	\$5,100
3	Other Operating Expenditures	\$6,000
4	Personnel	\$20,854
5	Rent	\$8,104
	Issue Total	\$72,558

Fund Total as a Percentage of Non-General Fund Reduction Target 100%

¹ Please complete the attached Description and Impact Statement for each issue.

**STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS**

Board of Chiropractic Examiners

Issue Title: Professional & Outside Services

Issue Priority: 1

Reduction Amounts:

Board of Chiropractic Examiners Fund: \$32,500.00

Amount: \$32,500.00

Issue Description and Statement of Effects

The elimination of funds for professional and outside services will eliminate all possible funding for Office of the Attorney General and Chiropractic Investigative Consultants, as well as reduce court reporter services and security at Board meetings. The elimination of an ISA with the Office of the Attorney General will delay adjudication of hearings. Prior to the Board establishing an ISA with the Office of the Attorney General, it was taking up to four years for a hearing to be concluded. Similar delays, resulting in substantial public safety risks, can be expected to occur. In addition, the Attorney General ISA was a recommendation from the Board's last Sunset Audit. The Board will no longer be in compliance with that audit recommendation into the future. The Board had not established an A.G. ISA for this year because the funds are needed for return to the Chiropractic Board Fund in order to ensure the Board has sufficient operating funds for the first quarter of FY2011. The reduction will eliminate that return of funds and may result in insufficient operating funds for FY2011. Chiropractic Investigative Consultant's are used to review complaints that require technical expertise and to review x-rays. The elimination of this service will require the Board to rely on volunteers, who may or may not be available, or to use a Board member for investigations. If a Board member is involved in investigations, that Board member must recuse when the matter is heard by the Board. This scenario will periodically cause the Board to lose the quorum necessary to proceed, and result in delays in adjudicating complaints and proceedings. The Board will also lose the resources for expert witnesses for hearings under this budget reduction. The necessity for security at Board meetings has been demonstrated by bullet holes found in the cars of Board members following meetings. The Board also periodically reviews complaints or holds hearings in which the complainant has an injunction against the licensee, and is placed at risk by appearing before the Board to testify. The reduction in security may result in liability for the State if a violent act does occur at a Board meeting due to lack of security. Finally, the Board is required to maintain a formal record of all disciplinary proceedings. A court reporter is therefore present at all proceedings. Reduction of court

reporter services will require the Board to rely in part on recording equipment. The recording equipment available to the board is not sufficient to ensure that a record of the proceeding will be complete due to the possibility of technical malfunction and lack of recognizable voice recording of telephone attendance. It is also more expensive for the Board to have a transcript produced from a recording rather than from the notes of the court reporter.

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**STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS**

Board of Chiropractic Examiners

Issue Title: Board Meeting Reduction

Issue Priority: 2

Reduction Amounts:

Board of Chiropractic Examiners Fund: \$5,100.00

Amount: \$5,100.00

Issue Description and Statement of Effects

The Board of Chiropractic Examiners currently meets every month to issue new licenses and adjudicate complaints. Reducing the number of meetings by half will delay new licenses and collection of the associated licensure fees, which are the revenue source for the Board. In addition, there will be a minimum 30-day increase in the number of days to adjudicate complaints. This delay will affect the timing for a licensee to pay restitution to injured parties; complete continuing education or other probationary terms designed to improve the conduct leading to disciplinary action. Civil penalties deposited into the General Fund will be collected in a less timely manner as well.

A.R.S. §§ 32-921, 922; and 924

**STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS**

Board of Chiropractic Examiners

Issue Title: Other Operating Expenditures

Issue Priority: 3

Reduction Amounts:

Board of Chiropractic Examiners Fund: \$6,000.00

Amount: \$6,000.00

Issue Description and Statement of Effects

Eliminating the postage meter rental will require all outgoing mail to be processed through the ADOA Mailroom and incurring those related additional expenditures. The Board will not have control as to when certified mailings are sent. There will be a delay in notifying the public and licensees of meetings as well as providing licensees with copies of executed Board Orders and Consent Agreements.

**STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS**

Board of Chiropractic Examiners

Issue Title: Personnel

Issue Priority: 4

Reduction Amounts:

Board of Chiropractic Examiners Fund: \$20,854.00

Amount: \$20,854.00

Issue Description and Statement of Effects

A reduction of the hours of a staff member will remove the capability of a receptionist to greet visitors and answer incoming calls at least one day per week. The automated answering system will be the only option for receiving telephone calls. There will be an increase in the amount of time to respond to both verbal and written public information requests. The reduced hours will also delay processing of license applications and license renewals and delay investigations since two primary duties of the position are to support those services.

At a reduced salary rate, remaining Board staff will be required to absorb work activities including but not limited to distributing mail; preparing documents in response to public information requests; returning telephone public information inquiries; preparing subpoenas and public meeting notices; preparing and distributing Board meeting materials

If the legislature implements a mandated salary reduction for all employees, the Board may amend this plan to reduce or delete the salary reduction item and transfer the cut to another line item.

**STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS**

Board of Chiropractic Examiners

Issue Title: Rent

Issue Priority: 5

Reduction Amounts:

Board of Chiropractic Examiners Fund: \$8,104.00

Amount: \$8,104.00

Issue Description and Statement of Effects

Reducing the amount of Board office space leased by 1/3 would require eliminating the conference and storage room. Boxed files and filing cabinets maintained based on the Records Retention schedule would have to be relocated. At this time, Board meetings are conducted in the Board of Dental Examiners conference room. Should the use of this space become unavailable and the Chiropractic Board reduce its current office space it is undetermined where meetings could be conducted.

A.R.S. § 32-902